

FINAL RESOLUTION (1)

that the draft Constitution annexed hereto and dated 13th November 2023 be adopted as the Constitution of the Hilton Harriers and that the Constitution so adopted supercedes previous Constitutions and amendments thereto.

PROPOSER: PETER HOBDEN

SECONDER: MARION CROOKES

DATED this 13th day of NOVEMBER 2023 in HILTON.

MOTIVATION FOR RESOLUTION

1. To bring the Constitution up to date with prevailing circumstances in 2023.
2. To remove restrictions and/or requirements for membership to the Club.
3. To empower the Committee to decline an application for membership for fair and rational reasons.
4. To introduce a Code of Conduct and disciplinary procedures. With the removal of restrictions and requirements this manages participation in the Club.
5. To reduce the quorum at an AGM to 20%
6. To allow members to attend the AGM or Special General Meeting virtually.
7. Clarify the voting procedures for office bearers at the AGM.

HILTON HARRIERS

CLUB CONSTITUTION

1. NAME

The Club shall be known as **Hilton Harriers**.

2. EMBLEM

The emblem of the Club is the black Harrier.

3. MISSION

The founders' intention was to form a running club where members participate in the life of the club; a Club where all members run and socialise together and are all known and cared for. Mindful of this, it is the Club's mission to be the running club of choice for Hilton and surrounding areas, to be inclusive, to encourage running, strive for best performance and create a vibrant club spirit.

4. OBJECTIVE

To encourage and provide opportunities for members to run or walk on the road, cross country, and trail, and to participate in running events in KwaZulu-Natal and beyond. To provide a club environment for members.

5. MEMBERSHIP

Membership is open to all individual persons, who are domiciled within the geographical boundaries of KZN Athletics.

5.1 ORDINARY MEMBERSHIP

5.1.1 All applications by prospective members shall be submitted in the manner and form as determined by the Committee, from time to time.

5.1.2 Applications shall be approved by the Committee.

5.1.3 The Committee shall have the right to refuse an application for membership or renewal, for reasons that are rational and fair, which include but are not limited to, questionable standing with another running club, failure to pay subscriptions or for behaviour, when objectively assessed, is inconsistent with the ethos and values of the Club.

5.2 HONORARY MEMBERSHIP

5.2.1 Honorary Membership may be granted to any member of the Club.

5.2.2 A member of at least 20 years standing, acting together with another member of at least 10 years standing, may together with the incumbent Chairperson nominate a member for Honorary membership.

5.2.3 The nomination shall be determined by a quorate AGM. Such decision requiring a 75% majority vote of the members present.

6. CODE OF CONDUCT

All members shall be bound by the Club's Code of Conduct, which shall be adopted, amended, or replaced at an AGM or Special General Meeting.

7. DISCIPLINARY COMMITTEE

7.1 On receipt of a formal written complaint regarding a Club member's conduct; the complaint shall be referred to a Disciplinary Committee.

7.2 A Disciplinary Committee shall be established by any 3 or more Committee members.

7.3 The Disciplinary Committee shall have the authority to deal with the complaint:

7.3.1 in the manner it deems appropriate; and

7.3.2 determine the process it will use, and

7.3.3 impose any corrective measure or sanction it deems fair and appropriate.

8. TERMINATION OF MEMBERSHIP

Any member may terminate his or her membership of the Club by giving written notice to this effect to the Secretary.

9. AFFILIATION

The Club is affiliated to KwaZulu-Natal Athletics (KZNA) and binds itself to accept the rulings of that body.

10. CLUB'S FINANCIAL YEAR

The Club's financial year shall run from 01 November of any year to 31 October of the following year.

11. MEMBERSHIP SUBSCRIPTIONS

11.1 The Secretary shall, within 14 days after the start of the Club's financial year, namely by 14 November of that year, notify all members that subscriptions are due and payable.

11.2 All subscriptions shall be paid within 90 days of commencement of the Club's financial year, namely by 30 January of the following year, and all members in default shall cease to be members.

11.3 Members admitted after 30 June in any year shall be subject to half of the annual subscription.

11.4 Membership subscriptions will be reviewed annually by the Committee and approved at the AGM.

12. ANNUAL GENERAL MEETING

12.1 The AGM of the Club shall be held no later than 30 days after the end of the Club's financial year, namely by 30 November of that year, and shall be convened annually by the Secretary.

12.2 Notice of the AGM and a proposed agenda must be circulated by the Secretary at least 14 days before the proposed date of the meeting.

12.3 In the absence of the Chairperson, a Committee member elected by the meeting, shall take the chair.

12.4 At this meeting the following office bearers shall be elected:

1. The Club Patron
2. A Chairman
3. A Secretary
4. A Treasurer
5. A minimum of three additional committee members

12.5 A Club member shall be eligible to stand for any office on the nomination and seconding by a member in good standing. Such nomination and seconding must be made prior to the commencement of the election of office bearers at the AGM and shall be specific office or offices. Election of Office Bearers shall be by simple majority.

12.6 All members in good standing may vote at the AGM or Special General meeting. Junior members under the age of 18 shall not have the right to vote.

12.7 A financial officer, such as an accountant, shall be appointed to sign off the financial year.

13. QUORUM

- 13.1 A quorum at an AGM shall be 20% plus one of the fully paid-up members of the Club.
- 13.2 A member may attend an AGM or Special General meeting virtually, by means of an appropriate visual and audio link provided by the Secretary .
- 13.3 Should there be no quorum, a meeting shall nevertheless be held. At this meeting the Chairperson shall announce the lack of a quorum and detail the following procedure:
- 13.3.1 The minutes of the meeting shall be posted to all members within 7 days of such a meeting. Posting shall include emailing, WhatsApp attachment, electronic or digital communication considered standard at the time.
 - 13.3.2 If no objection (as described below) is lodged within 14 days, the meeting shall be deemed valid.
 - 13.3.3 Any objection, signed by 2 members and lodged within 14 days of the posting of the minutes, shall invalidate the proceedings at such meeting which shall be deemed to be adjourned to a date 35 days after the meeting was held. This subsequent meeting shall require no quorum but shall require 7 days written notice to all members.
- 13.4 No amendments to the constitution may be proposed or approved at a non-quorate meeting.

14 COMMITTEE

- 14.1 The control of the Club shall be vested in the hands of the committee, a duly

constituted meeting of which shall comprise the Chairman, the Secretary, the Treasurer and at least one other additional committee member.

- 14.2 If any member of the committee resigns, the remaining members of the committee may co-opt a member of the Club onto the committee in replacement.
- 14.3 The Chairman will have both a casting vote as well as a deliberative vote.
- 14.4 All issues or resolutions shall be decided by a two-thirds majority vote.
- 14.5 A minimum of 6 committee meetings shall be held annually.

15 SPECIAL GENERAL MEETING

A special general meeting may be called by the Committee or by a requisition for such a meeting presented to the Secretary and signed by at least 6 members. 14 Days' notice of such a meeting shall be given. Only items appearing on the notice shall be discussed. A quorate meeting shall be the same as an AGM

16 VOTING

- 16.1 At any general meeting, only full paid up members of at least 6 months Standing may vote.
- 16.2 Voting shall be by a show of hands unless a ballot is called for by the Chairperson at their discretion or is demanded by any 2 members.

17 CLUB COLOURS

The colours worn by the Club shall be black shorts, black tights or approved club tights and yellow vest/crop-top with black piping, black lettering, and the club emblem in black.

18 DISSOLUTION

Should the Club cease to exist or become defunct, the assets shall be vested in a suitable charity, as decided by the committee.

19 CONSTITUTIONAL AMENDMENTS

19.1 No resolution for the amendment or repeal of any clauses in this constitution shall be valid unless it is passed by two-thirds of the members present at a quorate general meeting.

19.2 Final approval for any amendments to the constitution shall be obtained from KZNA.